



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, May 13, 2026.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

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Passcode: Gm2M6bh2

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Phone conference ID: 677 243 298#
Join on a video conferencing device
Tenant key: tohowater@m.webex.com
Video ID: 114 234 828 0

In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at tohoattend@tohowater.com prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

www.tohowater.com 407.944.5000

TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

May 13, 2026 at 5:00 p.m.

Henry Thacker
Chair

Rayelynn Ketchum
Vice Chair

Tom White
Secretary

David Askew
Assistant Secretary

Jeremy Fetzer
Supervisor

Hector Lizasuain
Supervisor

Lita Epstein
Supervisor

Cheryl Grieb
Ex-Officio Board Member -
Osceola County

Angela Eady
Ex-Officio Board Member -
City of Kissimmee

Kolby Urban
Ex-Officio Board Member -
City of St. Cloud

Becky Troutman
Ex-Officio Board Member -
Polk County

Todd Swingle
CEO/Executive Director

Jad Brewer
General Counsel

1. Meeting called to order
2.
 - A. Moment of Silent Reflection
 - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations
 - 4A. **FLORIDA WATER REUSE WEEK 2026 PROCLAMATION**
(Cost: None) (C. Dineen)
 - 4B. **FWEA AWARDS RECEIVED BY TOHO'S WATER RECLAIM FACILITIES** (Cost: None) (A. Smith)
5. Public Hearing
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

 - 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF APRIL 8, 2026** (Cost: None) (A. Smith)
 - 7B. **APPROVAL OF MAY 2026 ASSET DISPOSAL** (Cost: None) (R. Henderson)
 - 7C. **APPROVAL AND EXECUTION OF A DESIGN SCOPE OF SERVICES AND TASK AUTHORIZATION WITH CPH CONSULTING, LLC. FOR THE CYRILS DRIVE REUSE JUMPER CONVERSIONS PROJECT.** (Cost: Total Authorized to

Date: \$0. This Approval Cost: \$286,127.42. Cumulative Total \$286,127.42) (C. VanFossen)

- 7D. **APPROVAL AND EXECUTION OF A TOHOPELALIGA WATER AUTHORITY WATER, REUSE, AND WASTEWATER SYSTEM DEVELOPER'S SERVICE AGREEMENT WITH W1 PROPERTY HOLDINGS, LLC, FOR THE EDGEWATER ED7 PHASE 1 & 2 RESIDENTIAL DEVELOPMENT. (Cost: None) (A. Haney)**
- 7E. **APPROVAL OF THE RANKING OF FIRMS AND THE SELECTION OF THE TOP RANKED FIRM, TETRA TECH, INC., TO PROVIDE CONSULTING SERVICES FOR THE SOUTHSIDE WATER RECLAMATION FACILITY EXPANSION. (Cost: None) (G. Eversole)**
- 7F. **APPROVAL AND EXECUTION OF AGREEMENT PBA-22-002-R1 WITH CALGON CARBON CORPORATION, FOR GRANULAR ACTIVATED CARBON (Cost: Total Authorized to Date: \$0. This Approval Cost: \$350,000. Cumulative Total: \$350,000) (D. Vedner)**
- 7G. **APPROVAL AND EXECUTION OF CONSULTING SCOPE OF SERVICES AND TASK AUTHORIZATION WITH CAROLLO ENGINEERS, INC. FOR CORROSION CONTROL STUDIES (Cost: Total Authorized to Date: \$0. This Approval Cost: \$312,282. Cumulative Total: \$312,282) (J. Farrell)**
- 7H. **APPROVAL AND EXECUTION OF IFB-26-015 AGREEMENT WITH IN-DEPTH, INC. FOR GST INSPECTION, CLEANING AND MAINTENANCE (Cost: Total Authorized to Date: \$0. This Approval Cost: \$2,000,000. Cumulative Total: \$2,000,000) (D. Vedner)**
- 7I. **INTERLOCAL AGREEMENT GRANTING TOHOPEKALIGA WATER AUTHORITY AN IRREVOCABLE RIGHT TO PROVIDE POTABLE WATER, WASTEWATER, AND RECLAIMED WATER SERVICES WITHIN CERTAIN UNINCORPORATED AREAS OF POLK COUNTY, FLORIDA (Cost: None) (R. Alfonso)**
- 7J. **APPROVAL AND EXECUTION OF AN ENGINEERING DESIGN SERVICES TASK ORDER WITH TETRA TECH, INC. FOR THE DESIGN OF LILLIAN LEE ROAD - NORA TYSON ROAD FORCE MAIN IMPROVEMENTS, AND WASTEWATER LIFT STATION S56 CAPACITY EVALUATION. (Cost: Total**

Authorized to Date: \$0. This Approval Cost: \$463,238.
Cumulative Total: \$463,238) (H. Sanchez)

- 7K. **OVERPAYMENT CREDIT ADJUSTMENT ON TEN COMMERCIAL ACCOUNTS** (Cost: Total Credit Adjustment: \$136,219.96. Requested Credit Adjustment: \$57,364.25) (C. Munoz)
- 7L. **ACLARA RENEWAL FOR MAINTENANCE AND SUPPORT** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$300,204. Cumulative Total: \$300,204) (H. Havey)
- 7M. **APPROVAL OF AN ADDITIONAL FUNDING FOR THE PIGGYBACK AGREEMENT BETWEEN TOHOPEKALIGA WATER AUTHORITY AND CATHCART CONSTRUCTION COMPANY FLORIDA, LLC. REGARDING PROVISION OF: CITYWIDE INFRASTRUCTURE POTABLE, SANITARY, RECLAIMED, & STORMWATER WITH SITE RESTORATION (ARPA).** (Cost: Total Authorized to Date: \$4,600,000. This Approval Cost: \$2,000,000. Cumulative Total: \$6,600,000) (L. Austin)
- 7N. **DELEGATION TO THE EXECUTIVE DIRECTOR AUTHORITY TO NEGOTIATE AND EXECUTE A PIGGYBACK AGREEMENT BETWEEN TOHOPEKALIGA WATER AUTHORITY AND CATHCART CONSTRUCTION COMPANY-FLORIDA, LLC. REGARDING PROVISION OF: CITYWIDE INFRASTRUCTURE POTABLE, SANITARY, RECLAIMED, & STORMWATER WITH SITE RESTORATION (ARPA) FOR EMERGENCY CONTRACT WORK.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$5,000,000. Cumulative Total: \$5,000,000) (L. Austin)
- 7O. **APPROVAL OF A SURFICIAL WELL DEVELOPER'S SERVICE AGREEMENT STANDARD SPECIAL CONDITION DELEGATION TO THE CEO/EXECUTIVE DIRECTOR AND EXECUTION OF A TOHOPEKALIGA WATER AUTHORITY WATER, REUSE, AND WASTEWATER SYSTEM DEVELOPER'S SERVICE AGREEMENT WITH PALMETTO POINCIANA-PINE STREET, LLC. FOR A DOLLAR GENERAL PROJECT.** (Cost: None) (L. Bird)
- 7P. **APPROVAL AND EXECUTION OF AN ENTERPRISE AGREEMENT WITH ESRI, INC. FOR THE PROCUREMENT OF GIS SOFTWARE** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$750,000. Cumulative Total: \$750,000) (M. Rios)

- 7Q. **APPROVAL OF DELEGATION FOR NEGOTIATION AND EXECUTION OF RENEWAL SERVICE ORDER FOR ENERGAGE 12-MONTH TERM FOR ANNUAL INSIGHTS SUBSCRIPTION FEE.** (Cost: Total Authorized to Date: \$29,263. This Approval Cost: \$12,125.47. Cumulative Total: \$41,388.47) (K. Rentz)
- 7R. **APPROVAL AND EXECUTION OF A TERM SHEET RELATED TO TOHO UTILITIES IN THE VOYAGER AVENUE PHASE I PROJECT ALIGNMENT SOUTH OF CYRILS DRIVE** (Cost: None) (R. Biron)
- 7S. **APPROVAL OF CUSTOMER ADJUSTMENT RELATED TO 700 9th STREET, ST. CLOUD** (Cost: Total Authorized to Date: \$0.00, This Approval Cost: \$1,308.33. Cumulative Total: \$1,308.33) (H. Havey)
- 8. Informational Presentations
 - 8A. **WATER QUALITY UPDATE** (Cost: None) (C. Weber)
 - 8B. **LEVEL OF SERVICE QUARTERLY PERFORMANCE PRESENTATION 2026 – 2ND FISCAL QUARTER.** (Cost: None) (G. Henry)
- 9. Unfinished Business - None
- 10. New Business
 - 10A. **APPROVAL AND EXECUTION OF THE FOURTH RENEWAL TO AGREEMENT WITH SHELLEY'S SEPTIC TANK INC. d/b/a SHELLEY'S ENVIRONMENTAL SYSTEMS, FOR BIOSOLIDS HAULING AND PROCESSING SERVICES (RFP-16-015-R4).** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$12,700,000. Cumulative Total: \$12,700,000) (D. Vedner)
 - 10B. **APPROVAL OF RESOLUTION 2026-001** (Cost: \$1,258,638 Estimated Closing Cost - \$531,360 and Underwriters' Discount - \$727,278) (R. Henderson)
- 11. Staff Report
 - 11A. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (M. Chavez)

- 11B. **EXECUTED AND RECORDED DEVELOPER'S SERVICE AGREEMENT FROM NOVEMBER 6, 2025, THROUGH MARCH 31, 2026.** (Cost: None) (R. Biron)
 - 11C. **TOHO ASSISTANCE PROGRAM (TAP) FY26 2ND QUARTER UPDATE.** (Cost: Toal Authorized to Date: \$150,000. This Approval Cost: \$0. Cumulative Total: \$150,000) (A. Mann)
 - 11D. **BOARD NOTIFICATION OF EMERGENCY PURCHASES OVER \$100,000 FOR FOUR WINDS & W. IRLO BRONSON HWY, OSCEOLA PARKWAY & DYER BLVD AND US 192 & MAIN ST.** (Cost: Total Authorized to Date: \$575,146.73. This Approval Cost: \$0. Cumulative Total: \$575,146.73) (J. Leslie)
 - 11E. **QUARTERLY STAFF REPORT – PUBLIC RELATIONS** (Cost: None) (C. Dineen)
 - 11F. **QUARTERLY STATISTICAL & FINANCIAL SUMMARY** (Cost: None) (N. Carry)
 - 11G. **APPROVAL OF THE 2ND QTR WATER CONSERVATION PROGRAM UPDATE** (Cost: None) (R. Tilley)
 - 11H. **QUARTERLY INVESTMENT REPORT BY PFM GROUP – QUARTER ENDING MARCH 31, 2026** (Cost: None) (S. Goldman)
12. Comments
- Board Officials
 - Executive Director
 - General Counsel
13. Upcoming Events
- | | |
|--------------------------|-----------|
| Good Neighbor Day | 5/16 |
| Florida Water Reuse Week | 5/17-5/23 |
| PrideFest - Kissimmee | 5/30 |