



951 Martin Luther King Boulevard, Kissimmee, FL

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**Board of Supervisors  
Regular Meeting Minutes  
Wednesday April 8, 2026**

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**Present:**

Chairman - Henry Thacker  
Vice Chairman – Rayelynne Ketchum  
Secretary – Tom White  
Assistant Secretary – Dave Askew  
Supervisor - Hector Lizasuain  
Supervisor – Lita Epstein  
Supervisor – Jeremy Fetzer

Executive Director – Todd P. Swingle  
General Counsel – Jad Brewer  
Ex Officio Board Members:  
City of St Cloud - Kolby Urban  
City of Kissimmee - Angela Eady

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**Absent:** Ex Officio Board Members: Osceola County - Cheryl Grieb,  
Polk County – Becky Troutman.

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1. **Meeting called to order by: Chairman Thacker at 5.00pm.**
2. **Moment of Silent Reflection and Pledge of Allegiance led by Chairman Thacker.**
3. **Approval of the Agenda**

**Award item 4B would be addressed at the end of the meeting, due to high participation, with both Award photo ops at that time also.**

**Motion to approve the Agenda, made by Vice Chair Ketchum. Motion seconded by Supervisor Askew. Motion passed 7-0.**

4. **Awards and Presentations:**

- 4A. **PROCLAMATION RECOGNIZING MAY 3-9, 2026, AS NATIONAL DRINKING WATER WEEK.** (Cost: None) (C. Dineen)

For more than 40 years, the American Water Works Association (AWWA) and its members have celebrated Drinking Water Week – a unique opportunity for both water professionals and the communities they serve to join together to recognize the vital role water plays in our daily lives. Toho Water Authority would like to partner with AWWA in celebrating and proclaiming May 3-9, 2026, as National Drinking Water Week.

**Motion to approve the National Drinking Water Week Proclamation, made by Supervisor White. Motion seconded by Supervisor Lizasuain. Motion passed 7-0.**



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**4B. PR – DROP SAVERS CALENDAR CONTEST (Cost: None) (M. Rosenbaum)**

This presentation will take place at the end of the meeting/5.30pm earliest, to accommodate the number of visitors and parking needs. Each year the PR team hosts the Drop Savers calendar contest in alignment with the Florida Section of American Water Works Association (FSAWWA)'s competition. Tonight we celebrate and recognize the winners of our contest.

**5. Public Hearing: None**

**6. Hear the Audience:**

Meeting floor was opened for Hear the Audience. This item is for comments/questions relating to topics not listed on this meeting's Agenda.

Two members of the public spoke; Ms. Lillian Evans and Stephanie Nelson, of 1715 Sunny St. Kissimmee, addressed the Board with their opinions and concerns related to a Board Member. No comments were made by the Board, Ms. Evans and Ms. Nelson were thanked for sharing their comments. No further comments were received and Hear the Audience was closed.

**7. Consent Agenda**

**7A. REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF MARCH 11, 2026 AND SPECIAL BOARD MEETING OF MARCH 25, 2026 (Cost: None) (A. Smith)**

**7B. APPROVAL OF THE RANKING OF PROPOSALS AND SELECTION OF THE TOP RANKED BANK, WELLS FARGO BANK FOR RFLC-26-001 CAPITAL IMPROVEMENT FUNDING. (Cost: Total Authorized to Date: \$0. This Approval Cost: \$45,000. Cumulative Total: \$45,000) (R. Henderson)**

**7C. APPROVAL AND EXECUTION OF PBA-26-032 FOR FEDERAL SUPPLY SERVICE AUTHORIZED INFORMATION TECHNOLOGY MULTIPLE AWARD SCHEDULE OF CIP DELIVERY PLATFORM (KAHUA PROJECT MANAGEMENT SOFTWARE) (Cost: Total Authorized to Date: \$0. This Approval Cost: \$928,056.67. Cumulative Total: \$928,054.67) (I. Georgitsopoulou)**

**7D. PULLED**

**7E. APPROVAL AND EXECUTION OF TOHOPEKALIGA WATER AUTHORITY WATER, REUSE, AND WASTEWATER SYSTEM DEVELOPER'S SERVICE AGREEMENT WITH JTD LAND AT HICKORY TREE, LLC, FOR THE SANDPIPER DEVELOPMENT. (Cost: This Authorized to Date: \$0. This Approval Cost: \$1,429,285.51. Total request: \$1,429,285.51) (A. Haney)**



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- 7F. **APPROVAL AND EXECUTION OF CONSULTING SCOPE OF SERVICES AND TASK AUTHORIZATION WITH STANTEC CONSULTING SERVICES, INC FOR THE LEAD AND COPPER COMPLIANCE PROGRAM – SERVICE LINE INVENTORY FIELD INSPECTIONS** (Cost: total Authorized to Date: \$448,160. This Approval Cost: \$1,727,770. Cumulative Total: \$2,175,930) (J. Farrell)
- 7G. **APPROVAL AND EXECUTION OF THE SECOND AMENDMENT TO THE AGREEMENT WITH UNIVERSAL CONTROLS INSTRUMENT SERVICES, LLC FOR FLOW METERS AND CALIBRATION SERVICES (IFB-22-037)** (Cost: Total Authorized to Date: \$512,000. This Approval Request: \$130,000. Cumulative Total: \$642,000) (C. Weber)
- 7H. **APPROVAL OF THE CROSS-CONNECTION MANUAL - REVISED IN MARCH 2026** (Cost: None) (C. Weber)
- 7I. PULLED (Moved to New Business)
- 7J. **DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO APPROVE THE HOPKINS PARK SEPTIC TO SEWER PROJECT RESPONSIVE LOW BID AND AUTHORITY TO EXECUTE THE CONSTRUCTION CONTRACT.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$2,585,000. Cumulative Total: \$2,585,000) (A. Kardash)
- 7K. PULLED
- 7L. PULLED (Moved to New Business)
- 7M. **APPROVAL OF WHARTON SMITH, INC. AS THE TOP RANKED FIRM FOR THE CONSTRUCTION MANAGER AT RISK SERVICES FOR THE SOUTHWEST WATER PLANT UPGRADES AND TREATMENT IMPROVEMENTS PROJECT; APPROVAL OF FUNDING FOR THE PREPURCHASE OF EQUIPMENT; AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR AUTHORITY TO EXECUTE THE CMAR AGREEMENT, THE PRE-CONSTRUCTION SERVICES AMENDMENT AND THE EQUIPMENT PREPURCHASE AMENDMENT.** (Cost: Total Authorized to Date: \$0. This Approval Cost \$9,440,000. Cumulative Total: \$9,440,000) (A. Kardash)
- 7N. **AMENDMENT TO TOHOPEKALIGA WATER AUTHORITY WATER, REUSE, AND WASTEWATER SYSTEM DEVELOPER’S SERVICE AGREEMENT BETWEEN GOOD-KEWIN DEVELOPMENT, LLC AND TOHOPEKALIGA WATER AUTHORITY DATED DECEMBER 30, 2024** (Cost: None) (T. Swingle)

**Motion to approve Consent Agenda items, excluding 7N which was pulled for a separate vote, due to conflict of interest, was made by Secretary Fetzer.**



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**Motion was seconded by Supervisor Askew. Motion passed 7-0.**

Chairman Thacker declared a Conflict of Interest related to item 7N due to family member involvement.

**Motion to approve Consent Agenda item 7N, was made by Supervisor Fetzer. Motion was seconded by Supervisor White. Motion passed 6-0 (Chairman Thacker abstained)**

**8. Informational presentations:**

**8A. OVERVIEW AND DIRECTION FOR LOBBYING AND INTEGOVERNMENTAL COORDINATION SUPPORT (Cost: None) (T. Swingle)**

CEO Swingle outlined lobbying and government affairs support at the federal, state, and local levels through Holland & Knight, Gray Robinson, and Macy Island. These firms support policy, legislation, funding, and local coordination efforts, and engage with staff and the Board as needed. The Board expressed satisfaction with their performance, particularly Gray Robinson, and reached consensus to continue the current approach.

**9. Unfinished Business: None**

**10. New business:**

**10A. APPROVAL AND EXECUTION OF THE FIRST AMENDMENT TO THE TOHOPELALIGA WATER AUTHORITY WATER, REUSE, AND WASTEWATER DEVELOPER'S SERVICE AGREEMENT WITH FORESTAR (USA) REAL ESTATE GROUP INC., FOR THE STONECREST DEVELOPMENT. (Cost: None) (C. Clough)**

This item covers a developer services agreement for the 97-home Stonecrest project on Canoe Creek Road. Reclaimed water service is delayed until road and right-of-way work is complete, so the developer will use a temporary surficial well for irrigation and transition to reclaimed water later. Other options were not recommended due to cost, capacity, and environmental concerns. The Board emphasized clear communication to residents and agreed to require disclosure of the future transition in closing documents.

**Motion to approve, with a requirement in the agreement that this customer transition from Developer's surficial source for reclaim use, to being billed by Toho for reclaim water, once available, be disclosed to buyers in closing documents, was made by Chairman Thacker. Motion seconded by Vice Chair Ketchum. Motion passed 7-0.**

**10B. APPROVAL OF CUSTOMER ADJUSTMENT TO Villas / Fortune PL – Master Account / 7770 W Irlo Bronson Memorial Hwy (Cost: Total**



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Authorized to Date: \$0. This Approval Cost \$ 79,849.59. Cumulative Total: \$ 79,849.59) (H. Havey).

Heather Havey, Chief Stakeholder Services, detailed the history and recommendation on this customer adjustment request. Options are a credit to peak - as per policy, a credit to peak and payment for water related to leak at retain, or credit to peak and payment for water treatment costs for leak. To repair, in the extended time, Toho did incur treatment costs due to the inaction of these repairs. As yet, no extenuating circumstances, so intention is to move forward with the third option, unless additional info comes forward.

**Motion to delegate authority to the CEO/Executive Director to issue a credit adjustment to Villas / Fortune PL – Master Account in an amount not-to-exceed \$79,849.59 was made by Secretary White. Motion seconded by Supervisor Fetzer. Motion passed 7-0.**

**11. Staff reports:**

11A. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (M. Chavez)

11B. **HUMAN RESOURCES – QUARTERLY UPDATE: JANUARY – MARCH 2026** (Cost: None) (A. Lavoie)

11C. **STATUS OF PRIORITY PROJECTS & ALTERNATIVE WATER SUPPLY (AWS) UPDATE** (Cost: None) (I. Georgitsopoulou)

11D. **MONTHLY FINANCIAL & STATISTICAL REPORT** (Cost: None) (T. Villarosa)

**12. Comments:**

**Board Officials** – none

**Executive Director** – Five locations received FWEA safety awards, a strong achievement for our team. Staff also continue to validate and scale emergency communications to match the situation, using tools such as social media, targeted outreach, door hangers, and reverse 911; Board feedback and community input are encouraged. Additionally, we note the passing of Jimmy Wells, a long-time engineer who served the County and contributed to the founding of Toho. Supervisor Fetzer suggested exploring a potential Toho scholarship in his honor.

**General Counsel** – No comments.



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**13. Upcoming events:**

Water Conservation Month	4/1 - 4/30
City of St. Cloud Memorial and Retirement Event	4/2
Hop on Downtown	4/4
Taste of Main Street	4/4
Rotary Club of St. Cloud Spring Fling	4/11
St. Cloud Movie in the Park	4/17
Health Festival 2026	4/18
Earth Day	4/22
St. Cloud Earth Day Celebration	4/25
Caribbean Fusion Festival	4/26

**14. Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at 6.16 pm by Chairman Thacker.

**Approved:**

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**Henry Thacker, Chairman**

**Attest:**

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**Tom White, Secretary**

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