



951 Martin Luther King Boulevard, Kissimmee, FL  
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**Board of Supervisors  
Regular Meeting Minutes  
Wednesday February 11, 2026**

**Present:**

Chairman - Henry Thacker  
Vice Chairman – Rayelynn Ketchum  
Secretary – Tom White  
Assistant Secretary – Dave Askew  
Supervisor – Lita Epstein  
Supervisor – Jeremy Fetzer

Executive Director – Todd P. Swingle  
General Counsel – Jad Brewer

Ex Officio Board Members:  
Osceola County - Cheryl Grieb  
City of St Cloud - Kolby Urban  
City of Kissimmee - Angela Eady

**Absent:** Supervisor - Hector Lizasuain; Ex Officio, Polk County – Becky Troutman

**SWEARING IN OF MS. LITA EPSTEIN, AS BOARD MEMBER REPRESENTING POLK COUNTY, COMPLETED BY KELLY SHRIEVES.**

1. Meeting called to order by: Chairman Thacker at 5.00pm.
2. Moment of Silent Reflection and Pledge of Allegiance led by Chairman Thacker.
3. Approval of the Agenda

**Motion to approve the Agenda, made by Vice Chair Ketchum. Motion seconded by Supervisor Fetzer. Motion passed 6-0.**

4. Awards and Presentations: None
5. Public Hearing: None
6. Hear the Audience:

Meeting floor was opened for Hear the Audience. This item is for comments/questions relating to topics not listed on this meeting's Agenda. No further comments were received, and Hear the Audience was closed.

7. Consent Agenda

- 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF JANUARY 21, 2026** (Cost: None) (A. Smith)
- 7B. **APPROVAL AND EXECUTION OF A CONSULTANT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR THE SOUTH POINCIANA BOULEVARD TRANSMISSION**



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**MAIN PROJECT FROM CRESCENT LAKES WAY TO SOUTH ORANGE BLOSSOM TRAIL.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$1,913,672. Total Request: \$1,913,672. Future Reimbursements to Toho: \$1,377,844. Net Toho Cost: \$535,828) (H. Sanchez)

- 7C. **APPROVAL AND DELEGATION TO THE CEO/EXECUTIVE DIRECTOR TO EXECUTE THE PROJECT SUB-AGREEMENT FOR COST SHARING OF WHEELING INFRASTRUCTURE PROJECT SUB-AGREEMENT NO. SA-7 (CL1-P-05C). WITH ORANGE AND POLK COUNTIES.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$9,748,489. Cumulative Total: \$9,748,489. Future Reimbursements to Toho: \$6,424,254. Net Toho Total: \$3,324,235.) (P. Jung)
- 7D. **APPROVAL AND EXECUTION OF THE FIRST AMENDMENT TO AGREEMENT WITH DGR SYSTEMS LLC FOR FORTIGATE HARDWARE, EQUIPMENT, PRODUCTS AND RELATED SERVICES (PBA-25-12)** (Cost: Total Authorized to Date: \$1,700,000. This Approval Cost: \$2,500,000. Cumulative Total: \$4,200,000) (J. Rodriguez)
- 7E. **APPROVAL AND EXECUTION OF THE THIRD AMENDMENT TO AGREEMENT WITH ODYSSEY MANUFACTURING COMPANY FOR CHEMICAL SYSTEM MAINTENANCE AND REPAIR (IFB-21-052)** (Cost: Total Authorized to Date: \$280,000. This Approval Cost: \$369,000. Cumulative Total: \$649,000) (D. Vedner)
- 7F. **APPROVAL TO PURCHASE OF CUES CCTV TRUCK FROM NEXTRAN TRUCK CENTER THROUGH FLORIDA SHERIFFS ASSOCIATION (FSA) AND HOUSTON-GALVESTON AREA COUNCIL (HGAC) AGREEMENTS # FSA23-VEH21.0 HEAVY TRUCKS AND H-GAC Buy 12571 - SC06-24 (PBA-26-020).** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$569,479.18. Cumulative Total: \$569,479.18) (J. Leslie)
- 7G. **APPROVAL AND EXECUTION OF A CONSTRUCTION MANAGER AT RISK GUARANTEED MAXIMUM PRICE AMENDMENT AND TASK AUTHORIZATION WITH WHARTON-SMITH, INC. FOR THE SOUTHSIDE WATER RECLAMATION FACILITY HEADWORKS (PRETREATMENT) AND LIFT STATION IMPROVEMENTS PROJECT.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$4,590,237. Cumulative Total: \$4,590,237) (G. Eversole)



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- 7H. **APPROVAL AND EXECUTION OF PIGGYBACK AGREEMENT PBA-25-019 WITH JPMORGAN CHASE BANK, N.A., FOR P-CARD PROGRAM COMMERCIAL CARD SERVICES** (Cost: None) (J. Selby)
- 7I. **APPROVAL AND EXECUTION OF A CONSTRUCTION MANAGER AT RISK AGREEMENT AND PRECONSTRUCTION SERVICES AMENDMENT WITH WHARTON-SMITH, INC. FOR THE SANDHILL WATER RECLAMATION FACILITY ADVANCED WASTEWATER TREATMENT AND ODOR CONTROL PROJECT.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$98,376. Cumulative Total: \$98,376.) (G. Eversole)
- 7J. **PULLED - APPROVAL AND EXECUTION OF A CONSTRUCTION COST SHARING AGREEMENT KISSIMMEE PARK ROAD WITH EDGEWATER WEST COMMUNITY DEVELOPMENT DISTRICT, KISSIMMEE PARK COMMUNITY DEVELOPMENT DISTRICT AND HAWK PLAT, LLC. AND A CONSTRUCTION CONTINGENCY.** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$495,925. Cumulative Total: \$495,925.) (C. Clough)
- 7K. **APPROVAL AND EXECUTION OF SS-23-027-R3 THIRD RENEWAL TO THE AGREEMENT WITH FERGUSON ENTERPRISES, LLC, FOR THE NEPTUNE WATER METERS AND ACCESSORIES** (Cost: Total Authorized to Date: \$16,164,000. This Approval Request: \$7,617,500. Cumulative Total: \$23,781,500) (H. Havey)
- 7L. **APPROVAL AND EXECUTION OF A PIGGYBACK AGREEMENT BETWEEN TOHOPEKALIGA WATER AUTHORITY AND CATHCART CONSTRUCTION COMPANY-FLORIDA, LLC. REGARDING PROVISION OF: CITYWIDE INFRASTRUCTURE POTABLE, SANITARY, RECLAIMED, & STORMWATER WITH SITE RESTORATION (ARPA).** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$4,600,000. Cumulative Total: \$4,600,000) (L. Austin)
- 7M. **KISSIMMEE UTILITY AUTHORITY (KUA) OVERPAYMENT CREDIT ADJUSTMENT** (Cost: \$186,058.44) (T. Villarosa)
- 7N. **APPROVAL AND EXECUTION OF CONTRACT CHANGE ORDERS #1 AND #2 WITH PRIME CONSTRUCTION GROUP, INC., AND AN ADDITIONAL CONTINGENCY FOR THE SMITH STREET AND PLANTATION DRIVE GRAVITY SEWER REHABILITATION PROJECT** (Cost: Total Authorized to Date: \$3,054,000. This Approval Request: \$2,162,989. Cumulative Total: \$5,216,989) (R. Pelham)



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70. **APPROVAL OF AN ADDITIONAL CONSTRUCTION CONTINGENCY TO FUND CHANGE ORDERS WITH CATHCART CONSTRUCTION COMPANY FOR THE LAVON AND PALM AVENUES WATER MAIN REPLACEMENT PROJECT.** (Cost: Total Authorized to Date: \$1,790,396. This Approval Cost: \$500,000. Cumulative Total: \$2,290,396) (L. Austin)

**Item 7J was pulled, as not all signatures were received on the hard copy at the time of this meeting. The item will be returned at a later date.**

**Motion to approve Consent Agenda items, without item 7J, made by Supervisor Fetzer. Motion was seconded by Vice Chair Ketchum. Motion passed 6-0.**

**8. Informational presentations:**

- 8A. **QUARTERLY FINANCIAL REPORT** (Cost: None) (T. Villarosa)

Andrea Osbourne and Nikita Carry presented the FY26 Q1 update. Board members discussed declining meter sets and impacts on revenue and capital plans. Staff are preparing options ahead of a June CIP workshop, including possible project delays to manage cash flow. Capacity needs and plant project investments supported the 7.5% fee increase, with annual revenue reviews planned. Concerns about future debt and rate sufficiency will be revisited during Budget Workshops.

- 8B. **1<sup>ST</sup> FISCAL QUARTER 2026 - KPI PERFORMANCE REPORT** (Cost: None) (G. Henry)

Gwen Henry presented Q1 KPI results, focusing on piping failures, workforce, safety, and call center performance. Contractor damage to Toho facilities is increasing, with a discussion emphasis on cost recovery and safety. Chairman Thacker noted positive safety culture improvements and encouraged setting a lower safety target. An aging infrastructure update will be provided at a future Capital Workshop or by the Asset Management Group.

**9. Unfinished Business: None**

**10. New business: None**

**11. Staff reports:**

- 11A. **TOHO ASSISTANCE PROGRAM (TAP) FY26 1<sup>ST</sup> QUARTER UPDATE** (Cost: Total Authorized to Date: \$150,000. This Approval Cost: \$0. Cumulative Total: \$150,000) (A. Mann)



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- 11B. **BOARD NOTIFICATION OF EMERGENCY FORCE MAIN BREAK ON DYER BLVD** (Cost: Total Authorized to Date: \$2.1 million. This Approval Cost: \$0. Cumulative Total: \$2.1 million) (J. Leslie)
- 11C. **APPROVAL OF THE 1<sup>ST</sup> QTR FY26 WATER CONSERVATION PROGRAM UPDATE** (Cost: None) (R. Tilley)
- 11D. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (M. Chavez)

**12. Comments:**

**Board Officials** – The Chairman welcomed Lita Epstein to the Board. Dave Askew shared appreciation for staff who quickly restored water service to an elderly customer during cold weather, noting a two-hour response time. The Board commended staff for their outstanding support during the freeze.

**Executive Director** – Lita Epstein was welcomed to complete the Board. Audit timing may shift to a March 25 meeting. CEO Swingle updated the Board on BMAP coordination with DEP, legislative discussions on wastewater treatment, and balancing environmental goals with costs. New Board members were invited to educational plant tours. Staff were recognized for an exceptional freeze response, managing a surge in customer calls, restoring service without added cost to residential customers, avoiding boil-water notices, and coordinating with the power sector. Emergency communications protocols were activated, and customer credits will be issued where applicable.

**General Counsel** – no comment.

**13. Upcoming events:**



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**14. Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at 5.37pm by Chairman Thacker.

**Approved:**

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**Henry Thacker, Chairman**

**Attest:**

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**Tom White, Secretary**

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