



The Toho Water Authority Board of Supervisors (the Board) will hold a regular Board meeting at 5:00 p.m. on Wednesday, March 11, 2025.

Seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also listen/view this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form.

Those interested in joining the meeting to listen by phone, or via the internet, can do so via the below Teams links:-

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Passcode: Gm2M6bh2

Dial in by phone
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Phone conference ID: 677 243 298#

Join on a video conferencing device
Tenant key: tohowater@m.webex.com
Video ID: 114 234 828 0
[More info](#)

In accordance with Section 286.26, Florida Statutes: Any person needing assistance to participate in any of these proceedings should contact the office of the CEO/Executive Director at 407-944-5130 or via email at tohoattend@tohowater.com prior to the meeting.

In accordance with Section 286.0105, Florida Statutes: Any person wishing to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.



951 Martin Luther King Boulevard, Kissimmee, FL 34741

www.tohowater.com 407.944.5000

TOHO WATER BOARD OF SUPERVISORS' MEETING AGENDA

March 11, 2026, at 5:00 p.m.

Henry Thacker
Chair

Rayelynn Ketchum
Vice Chair

Tom White
Secretary

David Askew
Assistant Secretary

Jeremy Fetzer
Supervisor

Hector Lizasuain
Supervisor

Lita Epstein
Supervisor

Cheryl Grieb
Ex-Officio Board Member -
Osceola County

Angela Eady
Ex-Officio Board Member -
City of Kissimmee

Kolby Urban
Ex-Officio Board Member -
City of St. Cloud

Becky Troutman
Ex-Officio Board Member -
Polk County

Todd Swingle
CEO/Executive Director

Jad Brewer
General Counsel

1. Meeting called to order
2.
 - A. Moment of Silent Reflection
 - B. Pledge of Allegiance
3. Approval of the Agenda
4. Awards and Presentations
 - 4A. **APPROVAL OF PROCLAMATION RECOGNIZING APRIL 2026 AS WATER CONSERVATION MONTH** (Cost: None) (R. Tilley)
 - 4B. **APPROVAL OF PROCLAMATION RECOGNIZING FIX A LEAK WEEK 2026** (Cost: None) (R. Tilley)
 - 4C. **PROCLAMATION RECOGNIZING MARCH 16 THROUGH 20 AS GOVERNMENT FINANCIAL PROFESSIONALS' WEEK** (Cost: None) (J. Lanier)
5. Public Hearing
6. Hear the Audience
7. Consent Agenda

The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

- 7A. **REQUEST APPROVAL OF THE TOHO BOARD MEETING MINUTES OF FEBRUARY 11, 2026** (Cost: None) (A. Smith)
- 7B. **APPROVAL AND EXECUTION OF AN ADDITIONAL ENGINEERING DESIGN SCOPE OF SERVICES AND TASK**

AUTHORIZATION WITH BLACK & VEATCH FOR THE DYER BLVD FORCE MAIN AND ORLANDO UTILITIES COMMISSION INTERCONNECT PROJECT (Cost: Total Authorized to date: \$419,893. This Approval Cost: \$91,761. Cumulative Total: \$511,654) (M. Smart)

- 7C. **APPROVAL AND EXECUTION OF A SUBMETERING AGREEMENT WITH BDG WOODLOCK MANOR PHASE TWO** (Cost: None) (V. Vargas)
- 7D. **APPROVAL TO PURCHASE HEAVY EQUIPMENT AND TRAILERS FROM DOBBS EQUIPMENT LLC THROUGH FLORIDA SHERIFFS ASSOCIATION (FSA) AGREEMENTS #FSA23-EQU21.0 AND FSA23-EQU21.1 (PBA-26-024)** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$463,011.90. Cumulative Total: \$463,011.90) (J. Leslie)
- 7E. **APPROVAL OF MARCH 2026 ASSET DISPOSAL** (Cost: None) (M. Mzee)
- 7F. PULLED
- 7G. **APPROVAL AND EXECUTION OF INTERLOCAL BULK WASTEWATER SERVICE AGREEMENT (ILA) WITH POLK COUNTY, FLORIDA and APPROVAL AND EXECUTION OF ASSOCIATED TERMINATION OF RESTATED BULK WASTEWATER TREATMENT AGREEMENT** (Cost: None) (R. Alfonso)
- 7H. **APPROVAL AND EXECUTION OF CONSTRUCTION CONTRACT CHANGE ORDER #2 WITH INSITUFORM TECHNOLOGIES, LLC FOR THE ELBRIDGE DRIVE GRAVITY SEWER REHABILITATION PROJECT** (Cost: Total Authorized to Date: \$1,235,400. This Approval Cost: \$29,450. Cumulative Total: \$1,264,850) (L. Shields)
- 7I. **APPROVAL AND EXECUTION OF A DEVELOPER'S SERVICE AGREEMENT WITH STANLEY MARTIN HOMES, LLC FOR THE STEVEN'S PLANTATION NORTH DEVELOPMENT** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$390,000. Cumulative Total: \$390,000) (C. Clough)
- 7J. **APPROVAL AND EXECUTION OF A CONSTRUCTION COST SHARING AGREEMENT KISSIMMEE PARK ROAD**

WITH EDGEWATER WEST COMMUNITY DEVELOPMENT DISTRICT, KISSIMMEE PARK COMMUNITY DEVELOPMENT DISTRICT AND HAWK PLAT, LLC. AND A CONSTRUCTION CONTINGENCY (Cost: Total Authorized to Date: \$0. This Approval Cost: \$495,925. Cumulative Total: \$495,925) (C. Clough)

- 7K. **APPROVAL AND EXECUTION OF A TASK AUTHORIZATION WITH CHA CONSULTING, INC. FOR ADDITIONAL ENGINEERING SERVICES FOR THE SOUTHSIDE WATER RECLAMATION FACILITY DEWATERING EXPANSION PROJECT** (Cost: Total Authorized to Date: \$599,585.60. This Approval Cost: \$217,850.10. Cumulative Total: \$817,435.70) (G. Eversole)
- 7L. **APPROVAL AND EXECUTION OF AN ADDITIONAL ENGINEERING DESIGN SCOPE OF SERVICES AND TASK AUTHORIZATION WITH DEWBERRY ENGINEERS, INC. FOR THE HURON WATER TREATMENT PLANT EXPANSION PROJECT** (Cost: Total Authorized to Date: \$1,536,560.50. This Approval Cost: \$226,689.08. Cumulative Total: \$1,763,249.58) (M. Smart)
- 7M. **APPROVAL AND EXECUTION OF AN FINAL DESIGN ENGINEERING DESIGN SCOPE OF SERVICES AND TASK AUTHORIZATION WITH CHEN MOORE & ASSOCIATES, INC. FOR THE CROSS PRAIRIE PARKWAY ROADWAY EXTENSION PROJECT** (Cost: Total Authorized to Date: \$154,618.25. This Approval Cost: \$214,035. Cumulative Total: \$368,653.25) (K. Webster)
- 7N. **APPROVAL OF CUSTOMER ADJUSTMENT TO CHAMBER OF COMMERCE** (Cost: \$50,167.85) (A. Mann)
- 7O. **APPROVAL AND EXECUTION OF A THREE-PARTY DEVELOPER'S SERVICE AGREEMENT BETWEEN LAKE WILSON ENTERPRISES LLC, AUTOZONE STORES, LLC AND TOHO FOR AN AUTOZONE STORE PROJECT** (Cost: None) (L. Bird)
- 7P. **APPROVAL OF HARRIS COMPUTER CORPORATION, OPERATING AS AN ADVANCED UTILITY SYSTEM – YEARLY RENEWAL FOR CUSTOMER INFORMATION SERVICES (CIS) (EX-26-007)** (Cost: Total Authorized to Date: \$0. This Approval Cost: \$496,532.65. Contingency: \$100,000. Cumulative Total: \$596,532.65) (M. Rios)

- 7Q. **SECOND AMENDMENT FOR PBA-25-006 FOR INFORMATION TECHNOLOGY GSA MULTIPLE AWARD SCHEDULE REGARDING COHESITY BACKUP CAPACITY EXPANSION FOR TOHO BACKUP SYSTEM ADDITIONAL STORAGE SPACE** (Cost: Total Authorized to Date: \$400,773.13. This Approval Cost: \$82,304. Contingency: \$48,307.71 Cumulative Total: \$531,384.84) (M. Rios)

- 8. Informational Presentations
 - 8A. **QUARTERLY INVESTMENT REPORT BY PFM GROUP – QUARTER ENDING DECEMBER 31, 2025** (Cost: None) (R. Henderson)

 - 8B. **EMPLOYMENT BASED SPONSORSHIPS** (Cost: Varied) (A. Lavoie)

- 9. Unfinished Business: None

- 10. New Business: None

- 11. Staff Report
 - 11A. **MONTHLY FINANCIAL & STATISTICAL REPORT** (Cost: None) (T. Villarosa)

 - 11B. **INFRASTRUCTURE EMERGENCY REPAIR STATUS** (Cost: None) (M. Chavez)

 - 11C. **CUSTOMER ADJUSTMENTS BETWEEN \$10K - \$50k** (Cost: These two (2) requests: \$28,507.89) (H. Havey)

 - 11D. **SAFETY AND RISK MANAGEMENT QUARTERLY REPORT – JANUARY – MARCH** (Cost: None) (J. Hall)

 - 11E. **LIQUID ENVIRONMENTAL SOLUTIONS (LES) AMENDED CONSENT ORDER UPDATE** (Cost: None) (J. Farrell)

- 12. Comments
 - Board Officials
 - Executive Director
 - General Counsel

- 13. Upcoming Events

March For Meals 5K	3/14
St. Patricks' 5K Glow Run	3/14
Florida Government Finance Professionals Week	3/16 - 3/20
Fix a Leak Week	3/16 - 3/22
Kowtown Festival	3/21
Osceola Magic Fan Appreciation Night	3/21
World Water Day	3/22
Walk a Mile in Her Shoes	3/25
NeoCity STEM Day	3/28
Water Conservation Month	4/1 – 4/30
Hop on Downtown	4/4