For everyone’s safety, in-person public access to this Regular Toho Water Authority Board Meeting will be limited. This meeting will also be available virtually.

The Toho Water Authority (TohoWater) Board of Supervisors will hold a regular Board meeting at 5 p.m. on Wednesday, March 9, 2022.

Due to social distancing practices in response to the COVID-19 pandemic, limited seating will be available for the public. Social distancing and safety measures will be enforced. Facial coverings will be required at all times, with the exception of when an individual is at the podium addressing the Board or while seated on the dais. Board Room audience seating will be limited to approximately twenty socially distanced seats. Public seating in the Board Room will be subject to reservations made at least 24-hours in advance of the meeting, with additional seating available in the lobby on a first-come, first-serve basis. Those wishing to request a reservation for in-person attendance at the Board meeting, please email a request to tohoattend@tohowater.com with your name and phone number or contact and leave a message with Elise Porter at (407-944-5130).

Additional seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also attend this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form. For members of the public participating by phone or Internet, an opportunity to be heard will be provided during the Hear the Audience comment portion of the meeting.

Those interested in attending by phone can do so by dialing 1-650-429-3300 then entering the access code: 2630 161 0012.

Instructions to attend via the Internet shall be as set forth below.
Join from the meeting link
https://tohowater.webex.com/tohowater/j.php?MTID=md725803fbf0a3
94e97a13d0fc219ec3a

Join by meeting number
Meeting number (access code): 2630 161 0012
Meeting password: March2022

Tap to join from a mobile device (attendees only)
+1-650-429-3300,,26301610012## Call-in toll number (US/Canada)

Join by phone
+1-650-429-3300 Call-in toll number (US/Canada)
Global call-in numbers

Join from a video system or application
Dial 26301610012@tohowater.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business
Dial 26301610012.tohowater@lync.webex.com
TohoWater Board of Supervisors’ Meeting

Date and Time:  March 9, 2022 5:00PM

Board Members and Executive Staff:

Hector Lizasuain - Chair
Domingo Sanchez - Vice Chair
William "Bill" Land - Secretary
Henry Thacker - Supervisor
Jim Swan - Supervisor
Cheryl Grieb - Ex-Officio Board Member - Osceola County
Jim Fisher - Ex-Officio Board Member - City of Kissimmee
Rick Wilson - Ex-Officio Board Member - Polk County
Todd P. Swingle - Executive Director
Anthony Cotter - General Counsel
Elise Porter - Executive Assistant

In accordance with Florida Statutes 286.0105: Any person wishing to appeal any decision made by the Board of Supervisors with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida Statute 286.26: Any person needing assistance to participate in any of these proceedings should contact the office of the Executive Director at 407-944-5130 or via email at eporter@tohowater.com, prior to the meeting.
1. Meeting called to order

2. Moment of Silent Reflection and Pledge of Allegiance

3. Approval of the Agenda

4. Awards and Presentations:
   
   4A. Proclamation Recognizing April 2022 as Water Conservation Month (Torbert)

5. Public Hearing:

6. Hear the Audience

7. Consent Agenda:

   The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

   7A. Request approval of Toho Water Authority Board of Supervisor’ Regular Meeting Minutes from February 9, 2022 (Cost: None) (Porter)

   7B. Request approval First Amendment to Agreement with Osceola Council on Aging – Toho Assistance Plus Program (TAP Plus) (Cost: $150,000 is set aside in the Toho budget to cover assistance during FY2022) (Sweeney)

   7C. Request approval of Cornerstone at Narcoossee Developer’s Service Agreement between Cornerstone at Narcoossee, LLC and Toho Water Authority (Cost: None) (Anthony)

   7D. Request approval of Settlement Agreement and Release; Evanston Insurance Company Claim No. C075162 (Cost: None. Toho recovers $166,911.20 spent to restore the force main to service) (Cotter)

   7E. Item pulled.

   7F. Request approval of Scope of Services with Arcadis for Water Reclamation Facility and Lift Station Asset Management Plan Development (Cost: $275,023.00) (Noyes)
7G. Request approval of Asset Disposal for March 2022 (Cost: None) (Sledge)

7H. Request approval of Addendum 3 with Webster/Aecom for Final Engineering Services for Hydrogen Sulfide Removal Improvements at the Belle Lago Water Treatment Plant (Cost: Additional $367,626.00 for a not-to-exceed total of $1,623,221.00) (Eversole)

7I. Request approval of First Amendment to the Bridgewalk Developer’s Service Agreement (Cost: None) (George)

7J. Request approval of the First Amendment to the Agreement with Nexair, LLC for the Supply and Delivery of Carbon Dioxide (IFB-20-130) (Cost: $78,150 for a not-to-exceed total amount of $120,000.00) (Sledge)

7K. Request approval of an Interlocal Agreement with Polk County for the Lake Wilson Road Improvements Project (Cost: $2,118,400.00 utility bid plus a contingency in the amount of $211,840.00 plus $199,256.00 for CEI Services for a not-to-exceed total amount of $2,529,496.10) (Matos)

7L. Request approval of the Construction Contract Award to Sanpik Inc. for the LS 18 Scotts Boulevard Gravity Sewer Rehabilitation Project (IFB-22-034) (Cost: $5,304,724.00 plus a contingency in the amount of $530,470.00 for a total not-to-exceed amount $5,835,194.00) (Noyes)

7M. Request approval of Addendum with WSP for Engineering Services for Neovation Way Utility Conflicts and Toho Reservoir Intake Pump Station Mains (Cost: Additional $243,198.00 for a not-to-exceed total amount of $508,316.00) (Eversole)

7N. Request approval of Cooperative Agreement for Cured-in-Place-Pipe Services between BuyBoard National Purchasing Cooperative and Insituform Technologies, LLC (PBA-22-043) (Cost: $1,600,000.00) (Sledge)

7O. Request approval of a $2,230,612.00 Scope of Services with CPH to Support Delivery of Projects in Toho’s Five-Year Capital Plan (Cost: The first year negotiated PMO fee is $2,230,612.00 and will be funded by Operation’s funds for utility relocates and building improvements and System Development Charges for new infrastructure construction) (Pelham)
7P. Item pulled.

7Q. Request approval for a Customer Adjustment (Cost: 12,794.77) (Torbert)

7R. Request approval of an Award of Contract to Schuller Contractors Incorporated for the State Road 600 (Resurfacing) Utility Adjustment Project (IFB-22-041) (Cost: $489,800.00 plus a contingency in the amount of $50,000.00 for a not-to-exceed total amount of $539,800.00) (Matos)

7S. Request approval of the Agreement with Ferguson Enterprises, LLC for the Supply and Delivery of Neptune Water Meters and Accessories (SS-22-041) (Cost: Not-to-exceed $1,200,000.00 for the Term of the Agreement) (Sledge)

7T. Request approval of a Second Amendment to the Agreement for Lawn Maintenance of Water Plants with Quality Lawn Services Unlimited, Inc (RFP-20-015) (Cost: Increase of $1,117,482.00 to the prior Board approval the additional two-year term for a total not-to-exceed the amount of $1,650,000.00 for the term of the agreement) (Sledge)

7U. Request approval of an Agreement for Infor Annual Maintenance and Support Services with Hexagon EAM Holding, LLC (EX-22-038) and Assignment Confirmation (Cost: Total not-to-exceed $101,695.15 for the term of the Agreement) (Sledge)

7V. Request approval of 41992 Kissimmee Fl, LLC Developer’s Service Agreement (Cost: None) (Cotter)

8. Informational presentations:

8A. Quarterly Investment Report by PFM Group – Quarter Ending December 31, 2021 (Cost: None) (Henderson)

9. Unfinished business:

10. New business:

10A. Request approval of the Annual Comprehensive Financial Report for the Fiscal Year Ended September 30, 2021 (Cost: None) (Henderson)

10B. Request Easement Expansion in Americana Court Area (Cost: Not-to-exceed $150,000.00) (Fogarty)
10C. Request additional FY2022 Community Sponsorship Requests and Recommendations (Cost: Expenditure of $45,551.00 in surplus vehicle funds to support community partnerships) (Floer)

10D. Request approval of Authorizing Resolution 2022-002 Utility System Revenue Bonds, Series 2022 with Exhibit A (Project Fund Trust Indenture) (Cost: None) (Henderson)

10E. Request approval for Modification of Assessment and Payment Plan of System Development Charges (SDC) for Commercial Property at 1359 E. Osceola Parkway (Cost: None) (Villarosa)

11. Staff reports:


11B. Gravity Sewer, Force Main, and Water Main Emergency Repair Status (Pelham)

12. Comments:

Board Officials
Executive Director
General Counsel

13. Upcoming events:
March 1-31, 2022 Women’s History Month
March 12, 2022 Remembrance Ceremony
March 13, 2022 March for Meals
March 13, 2022 Daylight Saving Time Begins
March 14-20, 2022 Fix-A-Leak Week
March 17, 2022 St. Patrick’s Day
March 22, 2022 World Water Day
April 1-30, 2022 Water Conservation Month
April 1, 2022 April Fool’s Day
April 10, 2022 Palm Sunday
April 13, 2022 Toho Water Authority Board Meeting