For everyone’s safety, in-person public access to this Regular Toho Water Authority Board Meeting will be limited. This meeting will also be available virtually.

The Toho Water Authority (TohoWater) Board of Supervisors will hold a regular Board meeting at 5 p.m. on Wednesday, January 12, 2022.

Due to social distancing practices in response to the COVID-19 pandemic, limited seating will be available for the public. Social distancing and safety measures will be enforced. Facial coverings will be required at all times, with the exception of when an individual is at the podium addressing the Board or while seated on the dais. Board Room audience seating will be limited to approximately twenty socially distanced seats. Public seating in the Board Room will be subject to reservations made at least 24-hours in advance of the meeting, with additional seating available in the lobby on a first-come, first-serve basis. Those wishing to request a reservation for in-person attendance at the Board meeting, please email a request to tohoattend@tohowater.com with your name and phone number or contact and leave a message with Elise Porter at (407-944-5130).

Additional seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also attend this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form. For members of the public participating by phone or Internet, an opportunity to be heard will be provided during the Hear the Audience comment portion of the meeting.

Those interested in attending by phone can do so by dialing 1-650-429-3300 then entering the access code: 2630 179 2316.

Instructions to attend via the Internet shall be as set forth below.
Join from the meeting link
https://tohowater.webex.com/tohowater/j.php?MTID=mc6096c9efe790a77fb682f15d73be9b8

Join by meeting number
Meeting number (access code): 2630 179 2316
Meeting password: January2022

Tap to join from a mobile device (attendees only)
+1-650-429-3300,,26301792316## Call-in toll number (US/Canada)

Join by phone
+1-650-429-3300 Call-in toll number (US/Canada)
Global call-in numbers

Join from a video system or application
Dial 26301792316@tohowater.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business
Dial 26301792316.tohowater@lync.webex.com
TohoWater Board of Supervisors’ Meeting

Date and Time: January 12, 2022 5:00PM

Board Members and Executive Staff:

Hector Lizasuain - Chair
Domingo Sanchez - Vice Chair
William "Bill" Land - Secretary
Henry Thacker - Supervisor
Jim Swan - Supervisor
Cheryl Grieb - Ex-Officio Board Member - Osceola County
Jim Fisher - Ex-Officio Board Member - City of Kissimmee
Rick Wilson - Ex-Officio Board Member - Polk County
Todd P. Swingle - Executive Director
Anthony Cotter - General Counsel
Elise Porter - Executive Assistant

In accordance with Florida Statutes 286.0105: Any person wishing to appeal any decision made by the Board of Supervisors with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida Statute 286.26: Any person needing assistance to participate in any of these proceedings should contact the office of the Executive Director at 407-944-5130 or via email at eporter@tohowater.com, prior to the meeting.
1. **Meeting called to order**

2. **Moment of Silent Reflection and Pledge of Allegiance**

3. **Approval of the Agenda**

4. **Awards and Presentations:**

5. **Public Hearing:**

   5A. Resolution relating to the Metering and Submetering of Development (Cost: None) (Cotter)

6. **Hear the Audience**

7. **Consent Agenda:**

   The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Board of Supervisors. The Board of Supervisors in one motion may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.

   7A. Request approval of the Meeting Minutes from the Toho Water Authority Board of Supervisors Meeting on December 8, 2021 (Cost: None) (Porter)

   7B. Item pulled.

   7C. Request approval of CPH Engineers Scope of Design Services for Osceola County’s Simpson Road Phases 2, 3, and 4 (North Segment) Improvements Project (Cost: $196,968.41 plus a $50,000 design contingency for a not-to-exceed total of $246,968.41) (Matos)

   7D. Request approval of the selection of Hazen and Sawyer to provide Engineering Consulting Services for the Buenaventura Lakes and Sunbridge Water Treatment Plants upgrade and expansion projects (Cost: Initial scope $100,000.00) (Ratliff)

   7E. Request approval of CPH Engineers Scope of Design Services for the repair of Narcoossee Road (Cost: $270,649.00 plus a $50,000 contingency for a not-to-exceed total of $320,649.00) (Matos)

   7F. Request approval of an addendum with Barnes, Ferland, and Associates for the final design, permitting, bidding, and construction
administration services for the Southwest Water Treatment Plant Well #3 and Ground Storage Tank Project (Cost: $575,437.16) (Ratliff)

7G. Request approval of a Second Amendment to Agreement with Precision Litho Service, Inc. for bill insert services (IFB-20-075) (Cost: additional $64,000.00 for a not-to-exceed total of $123,480.00 for the term of the agreement) (Sledge)

7H. Request approval to Second Amendment with Reed and Shows Meter Solutions, LLC, for large water meter calibration, maintenance and repair services (IFB-19-005) (Cost: additional $200,000.00 for a not-to-exceed total of $753,000.00 for the term of the contract) (Sledge)

7I. Request approval of Asset Disposal, January 12, 2022 (Cost: None) (Sledge)

7J. Request approval of a reimbursement agreement with Lennar Homes for capacity in a temporary force main connection to St. Cloud’s System (Cost: Lennar will reimburse Toho $355,739.85) (Pelham)

7K. Request approval of Submetering Agreement between Millennium Kissimmee Apartments, LLC. and Toho Water Authority (Cost: None) (Anthony)

7L. Request approval of equipment replacement for end-of-life hardware Nutanix unit for virtual desktop solution use for remote workforce (PBA-22-012) (Cost: not-to-exceed total of $155,812.05 for the three-year term of the Agreement) (Sledge)

7M. Request approval of a Customer Information System version 4 upgrade (SS-22-020) (Cost: $308,000.00 plus 10% contingency in the amount of $30,800.00 for the total not-to-exceed amount of $338,800.00 for the term of the agreement) (Sledge)

7N. Request approval of miscellaneous Gravity Sewer Rehabilitation Project within Villa Sol subdivision on Sangria – additional contingency request (Cost: additional authorization in the amount of $600,000.00 for a total authorized project cost of $5,573,478.00) (Anthony)

7O. Request approval of Addendum with Tetra Tech in the amount of $24,312.00 for Parkway Water Reclamation Facility filter
replacement (Cost: $123,312.00 plus a contingency in the amount of $20,000.00 for a not-to-exceed total of $143,312.00) (Ravichandran)

7P. Request approval of Agreement for Nutanix MLK and DR renewal and Support Services with Presidio Networked Solutions, LLC (BW-22-032) (Cost: $200,126.11 for the term of the agreement) (Sledge)

7Q. Request approval for Agreement to piggyback Manatee County Agreement with Pace Analytical Services, LLC. to purchase supplemental laboratory sampling and analysis services (PBA-22-029) (Cost: $445,000.00 for the term of the agreement) (Sledge)

7R. Request approval of the Agreement with Paymentus Corporation for electronic bill printing, payment and lockbox services (RFP-21-059) (Cost: $2,238,000.00 annually, not-to-exceed $6,714,000.00 over a three-year period) (Sledge)

7S. Request approval of Heron Ridge Submetering Agreement between Poinciana Leased Housing Associates I, LLLP, and Toho Water Authority (Cost: None) (Vargas)

7T. Request approval of Amended and Restated Agreement for Managed Services with Presidio Networked Solutions LLC (PBA-20-082) (Cost: $42,431.52 annually and not to exceed $191,580.76 for the term of the agreement) (Sledge)

8. Informational presentations:

8A. Breaks and Spills Presentation (Cost: None) (Campos)

8B. Updating Toho’s Strategic Plan (Cost: None) (Sweeney)

9. Unfinished business:

10. New business:

10A. Request approval of a temporary treatment system at the Harmony Water Treatment Plant (Cost: The preliminary estimated cost of the temporary system is between $3,300,000 to $4,000,000 (including installation and permitting) plus a contingency sum of $200,000 for a total of $3,500,000 to $4,200,000) (Pang)

10B. Request delegation to the Executive Director for authority to negotiate and execute an Interlocal Agreement between the City of Haines City and Tohopekaliga Water Authority for Marion Creek Estates Water and Wastewater Service (Cost: None) (Cotter)
11. **Staff reports:**

   11A. Gravity Sewer, Force Main, and Water Main Emergency Repair Status (Pelham)

   11B. Update on the Interlocal Agreement between Toho Water Authority and Osceola County Relating to the Repair of Narcoossee Road (Matos)

   11C. Construction Contingency Status Report (Pelham)

   11D. Major Project Summaries (Pelham)

12. **Comments:**

   Board Officials
   Executive Director
   General Counsel

13. **Upcoming events:**

   January 17, 2022  Martin Luther King, Jr. Day
   January 27, 2022  Toho Roaring into 2022 Appreciation Event
   February 2, 2022  Groundhog Day
   February 9, 2022  Toho Board Meeting